

**Minutes of Meeting - Joint Facility Use Board Advisory Committee  
February 1, 2018  
4:30 p.m. - 6:00 p.m.**

**Evergreen School District – Teacher Center  
3188 Quimby Road  
San Jose, CA 95148**

**I. Call to Order**

- A. 4:32 p.m. Welcome, Public Comment & Introductions  
Mr. Deguara welcomed Committee and public member.

Public Comments:

Kevin Larsen, parent, expressed his concern about the lack of information about committee on the District website.

Roll call was taken via self introduction. Committee members were asked to share their name, school affiliation, personal background and reason why they want to serve on the committee. "X" indicates that the member was present. No notation indicates a committee member's absence.

	<b>Committee Member</b>	<b>Affiliation</b>
X	Martha Argandar-Rosales	Millbrook Elementary
X	MyLinh Chan	Laurelwood Elementary
X	Alisha Collier	Silver Oak Elementary
	Pauline Benton	CSEA
	Elizabeth Carbarloc	O.B. Whaley Elementary
X	Charles Crosby	Director, Communications
X	Dan Deguara	Facilitator / Assistant Superintendent
X	Hernan Diaz	Millbrook Elementary
X	Gracie Garcia-Ramos	Dove Hill Elementary
	Parminder Grewal	Carolyn Clark Elementary

	<b>Committee Member</b>	<b>Affiliation</b>
X	Madhavi Gupta	Evergreen Elementary
X	Diane Hobbs	Carolyn Clark Elementary / CSEA
	Bonnie Mace	Board of Trustees
X	Hong Nguyen	Laurelwood Elementary
X	Phu Nguyen	Cadwallader Elementary
X	Christopher Roberts	Holly Oak Elementary
X	Tonya Trim	O.B. Whaley Elementary
X	Tremayne Wilkins	Dove Hill Elementary / ETA
X	Jim Zito	Board of Trustees

**II. Items for Discussion/Immediate Action**

- A. The Committee will meet and discuss issues related to District joint facility use agreements in an effort to generate revenue and capitalize on underutilized spaces and property.

Public Comments:

Kevin Larsen, parent, expressed his concerns about best practices and procedures for closure of a school.

Dan Deguara commented on the addition of 2 other committee members, MyLinh Chan, Laurelwood/Evergreen Schools and Gracie Garcia-Ramos, Dove Hill School. Other members may be added should community members representing an underrepresented portion of the District choose to participate.

Dan Deguara presented Committee Norms via the distributed presentation packet.

Dan Deguara presented 2017-2018 Programs by School Site with 2016-17 Facility Revenue, 10% Allocation to School, work in progress (child care survey), Charles Crosby discussed results of survey.

- B. Committee discussed and brainstormed attributes of ideal organizations/agencies that would enrich the Evergreen Community. Some examples: high quality, fiscally responsible, low impact and, community service – “give back to community, long term commitment. The committee discussed and brainstormed committee need to know questions. These questions included: What is current capacity of sites? What’s in use? What programs are needed for specific community? How do we ensure safety/security?

**III. Future Meetings\***

March 1, 2018

April 12, 2018

May 3, 2018

June 7, 2018

June 14, 2018 – Presentation to Board of Trustees (Tentative, Board Room)

\* All meetings will be held in the Evergreen School District Teacher Center unless otherwise noted

**IV. Future Agenda Items**

- A. Discussion of current space and capacity at all schools.

**V. Adjournment**

Dan Deguara adjourned the meeting at 6:10 p.m.

Karen Wevers  
Administrative Assistant