

Evergreen School District and Facilitron are pleased to announce a new online facility request and rental system designed to provide a positive user experience for all. With the new system, reservation requests can be submitted easily and will be handled more efficiently. Renters will be able to access photos and descriptions, see real-time availability, get estimated quotes, and pay online.

In partnering with Facilitron, Evergreen School District is launching web-based facility web sites for each school with facility availability – allowing facility use requests to be submitted at any time. You can view all district facilities at: <https://facilitron.com/esd95148>.

Facilitron will assist with the set-up of organizational accounts and the verification of their non-profit status (if applicable). All payments will be processed through Facilitron moving forward. Payment options include PayPal, major credit cards, ACH/eCheck and traditional check. Proof of insurance (COI) can be conveniently uploaded into the platform, and/or it can be obtained directly through Facilitron.

Evergreen School District's new sites are now live and accepting facility use requests for the **2018-2019 school year, with a start date no earlier than August 22, 2018. The best way to secure a site for the 2018-2019 School Year**, is to create a Facilitron account and place your request at <https://facilitron.com/esd95148>. If you need any assistance setting up an account and/or in placing a facility use request, you can contact Facilitron directly at: [support@facilitron.com](mailto:support@facilitron.com), or by calling: 800-272-2962 ext 0.

**Evergreen School District is no longer accepting summer 2018 facility use or field requests. All requests must be for the 2018-2019 school year for programs beginning no earlier than August 22, 2018.**